

BTN Board Meeting Notes  
Wednesday, August 28th, 2013

**Board Members Present:** Andrew Basoco, Gary Hyatt, Eric Rice, Martrice Gandy, Eric Sunday, Lori Goodman, Matt Wernsdorfer, Kristine Sieloff, Bresean Jenkins

**Others present:** Helen Atkinson, Kelly Caswell, Kia Harper, Cynthia Wilson, Chrissa Carlson (prospective board member)

**5:30** Welcome to new prospective board member--Chrissa

**5:35** Review/approve Minutes (5 minutes)

No discussion, moved, seconded and **approved unanimously**

### **5:45 New Business**

- Executive Director Report (15 minutes) (See "ED Report")
  - Still need treasurer- ask for volunteers, or leads for Helen to follow up on
  - Invite Board discussion on procurement policy
    - Baltimore City waiting for updated policy
    - School leaders input
      - Check request submission does not turn around faster than four weeks; could Bud order materials (no)
        - Can we load k12buy for FSF- 0359 is accessible already, but requires notice to Bud
      - Make change to policy so k12 purchases are incorporated
    - New policy (with one change noted) **approved unanimously by Board**
  - Secured lawyer from Gordon-Feinblatt to move lease of YouthDreamer house forward
  - Increase to enrollment cap for ConneXions will go to Board vote in September; likely that vote will be in our favor. Request may come later for communication with Board in support of our position
  - BTN handbook: discussed by board
    - Welcomed by ConneXions as support of HR issues
    - Discussion of intellectual property clause
    - Invite future proposals for amendment
    - **Board approved unanimously**

### **5:55 School reports**

- **Connexions** - Open to board questions: Co-directors feel more confident about the coming year. Discussion about history of Life Skills program at the school for board members' clarification. Some recent hires have not been approved by BCPSS and will need to be paid through BTN but may pass the Praxis and be highly qualified by October.

- 7 Day professional development with new staff has created renewed positive energy for the staff.
- MTA issue is becoming serious, and we need to reach out to MTA to get them to agree to pick students up one half hour after MATHS students.
- **Independence** - Legion of Doom becoming a larger force for creating a more teacher-led school in terms of budgeting, scheduling, teacher observations, and learning/instruction. Independence has run out of room due to rise in student enrollment: 131 students. Meeting with architect for building that will be shared with ACCE.
- **Board voted unanimously to approve budget amounts increase as requested by Independence.**

6:40 **Finance Committee Report** - Review of financial reports of schools

- Each month, board should receive a financial report from the schools.
- Executive Director will flag budget overages.
- Procurement policy, change in payroll reporting - school leaders say the system is keeping schools more accountable; being able to process first part of payroll has been really helpful as well as having every employee of BTN having a contract on file.

6:50 **Executive Session**

**Motion that Executive Director construct the means whereby a third party audit will take place; unanimously approved.**

**Motion that Co-Directors receive letters of reprimand in their BTN files; ED will oversee until the audit occurs. After the audit, if more information about misspending comes out, additional punitive action may be taken. Unanimously approved.**

**Motion to adjourn; unanimously approved.**